

# THE CATHOLIC PARISH OF GUILDFORD

## 2019 Appeal

*transforming lives  
giving for life*

# WHAT WORKS WELL



## Dear Friend

Thank you for reading this booklet – part of the Parish Appeal 2019.

There are three elements to the Appeal.

Firstly we would like to give thanks – to God for the many blessings he has given us in the parish and to all those who work so generously to support the parish and its Mission. Even with all this voluntary support the parish is costing more each year. The clergy have been working with the Finance Committees to reduce the costs but there is still a gap. This is shown on Page 4 in the brochure and available on the website: [www.cpg.Church](http://www.cpg.Church)



Secondly, the Bishop has invited us, and the other parishes of the Diocese to review our life as a people of PRAYER, as a community of FORMATION and as a parish with a MISSION to the town and to each other. Video 2 explores the life-giving possibilities for growth and these are summarised on Pages 5-9.

Thirdly, we need to review our future finances. It is clear that our financial giving is falling short of the necessary expenses. As the figures show there has been a real constraint in spending over the last year (2018): but some of these economies are only short term as they relate to maintenance and renewal which will become unavoidable. This is explored in Video 3 and pages 10-12.

Please do read this booklet prayerfully and consider how you can be part of making this a parish of even greater PRAYER, FORMATION and MISSION.

Thank you

Mgr Tony Barry, Fr. Sebastian, Fr. Roy & the Finance Committees.

# FINANCIALS PAST

Catholic Parish of Guildford Management Accounting Reporting Income and Expenditure		
	2017	2018 *
	£	£
<b>Income</b>		
Offertory & Collections	360,186	332,859
Donations & Legacies	33,954	42,860
Tax Rebates	47,752	62,439
Rents	26,239	26,977
Other	67,803	55,019
Diocesan reimbursment	0	10,034
<b>Total Revenue</b>	<b>535,934</b>	<b>530,188</b>
<b>Expenditure</b>		
Personnel	-201,180	-216,367
Utilities etc	-56,431	-71,035
Property Maintenance	-75,481	-39,855
Pastoral & Liturgical Supplies	-60,612	-53,868
Diocesan Levy	-104,264	-108,983
Other	-60,691	-59,022
<b>Total Operating Expenditure</b>	<b>-558,659</b>	<b>-549,130</b>
Deficit	-22,725	-18,942
Project Expenditure	-105,589	-23,309
Burial plot income	68,250	10,776
<b>Statement of Financial Activities Net Position</b>	<b>-60,064</b>	<b>-31,475</b>

\* Results not yet audited

As you can see the deficit before project expenditure and income for 2017 and 2018 was £23k and £19k respectively.

Project Expenditure for 2017 was £105,589 and for 2018 was £23,309

The clergy and finance committee have consciously restricted the 2018 project expenditure to use as a basis for the financial position going forward.

This provided a platform for 2019 Budget.

# THE PARISH IN FUTURE

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Over the last year Bishop Richard has been leading a diocesan consultation focusing on the call to parishes to be communities of Prayer, Formation and Mission.

In Guildford this was timely – as we have been working with the new Clergy Team to develop our parish life.

We start with some of the hopes parishioners expressed when asked about our parish in the next decade:

*Vibrant and attractive to all ages, Welcoming and inclusive, Inspirational, appreciation of Mass and a sense of wonderment, community bonds strengthened, renewed parish where everyone has a personal relationship with Jesus, a learning community, improved communication, look outside our parish to find Christ in unexpected places, a deeper Welcome, Parish Communities talking to each other, develop collaborative forms of leadership, addressing the gap between Sacramental Programmes, creating a vision for the parish, be able to explain why we do what we do, including people with disabilities and those on the margin, make our presence felt in the town, pride, enthusiasm and belonging.*

Three groups of parishioners have been reflecting on the call to Prayer, Formation and Mission and we offer their reflections over the next few pages. The full reports are available on the parish Website: [www.cpg.church](http://www.cpg.church).

These hopes and plans will involve more volunteers, more resources and more formation: some of which will need to be funded.

# PRAYER & LITURGY

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The Mass is the Source and Summit of all we do and are. As a parish we are very grateful to the ministers, musicians, Children's Liturgy, welcomers and many others. However we need to involve more people, provide further liturgical formation and increased resources.

A number of people noted that other Guildford Churches make the funding of the music and liturgy a priority.

Support is needed for Parishioners planning their family Liturgies – for Baptisms, for Marriage and sadly, for Funerals and this is a growing pressure as the number of clergy has reduced.

That the liturgical seasons should provide the backdrop for parish life.

There is more that we could and should do to celebrate the great Feasts, our wonderful Patronal Saints and the times of fasting and feasting which bring our year to life.

Parishioners found that the Parish Days of retreat in Lent last year were rewarding and wanted them repeated and developed throughout the year.

The role of Spiritual direction, of weeks of Guided Prayer, and more flexible times of reconciliation were also requested.

More flexible times of reconciliation were requested and we want to develop the very fruitful dawn to dusk times in various churches. Parishioners asked more focus on spiritual direction and a week's Guided Prayer. We plan to work closely with the Diocese using the resources offered.

The Morning and Evening Prayer of the Church is prayed by many but if taken up by all it would transform our parish.

Times of family prayer and devotion develop the domestic Church and give children a sure foundation for life.

People recalled with devotion the Marian and Corpus Christi Processions and the Stations of the Cross and asked that these too might be developed.

The Liturgy is the work of the people – our whole lives start here!

*The Liturgy is the work of the people - it will require an investment of time and resources to develop these opportunities. Our life as a parish starts here.*



# FORMATION

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It is a blessing that so many leaders and Catechists give their time – and in return we have a responsibility to support them – in practical ways and in their own on-going formation.

The group reviewing Formation began by noting that it is God that does the forming, we are only his instruments and it involves all of us – to be a disciple is to be one who learns.

But the group noted that we need a well-planned and ongoing programme that meets the needs of all parishioners wherever we are on the journey of faith.

We are blessed in the work of the Children, Youth and Families Team and our Sacramental Preparation Courses: but more is needed to 'fill the gaps' between the sacraments.

We should enable individuals to own their faith, creating opportunities to discern gifts and talents, equipping some to lead times of prayer.

There should be sessions to explore vocations in their many forms and encouragement for vocations to the priesthood, the diaconate and the religious life.

We should celebrate and develop the support offered for marriage and family life: acknowledge anniversaries, support grandparents, organise family days etc.

A Discovery Course for Catechists, an Alpha Course, CAFÉ, Life in the Spirit and a structured process leading to a Parish Pastoral Plan.

*We need a well-planned and ongoing programme that meets the needs of all parishioners wherever we are on the journey of faith*

*more is needed to 'fill the gaps' between the sacraments.*

# MISSION & OUTREACH

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It was noted that our mission is both within – in service of each other, as well as looking out to our neighbours.

We need a stronger focus on the welcoming ministry and building our shared life.

We now have a communications group – but it is something that we need to consciously build into all our endeavours.

Our work with young people is a strength of the parish and we are blessed in our schools: but there is always more that we can do. Lay Chaplaincies need to be developed and strengthened and the Bishop asked that we share this responsibility, and its costs with our neighbouring parishes (our Deanery) and the schools.

We have the various Catholic Associations which enable a sense of belonging, seniors lunchtime clubs and social groups offering companionship and support. However, many more still need to be drawn in.

We should offer greater support to those who have been bereaved and those who have emotional, mental health challenges or are facing dementia personally or in their families.

We should be a 'LIVE SIMPLY' parish.

The second collections and other appeals are generously supported and perhaps we should do more to recognise and celebrate the great work that is happening: the SVP the Justice & Peace Group, support for the No 5 Project, CAFOD, Project Peru, the Refugee Project etc.

Whether it is a spontaneous sharing or an organised outreach it needs to be rooted in a prayer life and backed by the Community. Co-ordination or organisation of that outreach is going to be a focal point of this group.

We need to acknowledge and celebrate that this Mission is given to us by the Lord.

*We should be explicit in our faith in Christ  
– and reflect on the ways our various works and activities speak  
of our faith: it should be clear that what we do is inspired  
by the Lord.*



# OUR KEY AIMS

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- 1 Develop the three steering groups for Prayer, Formation and Mission
- 2 Appoint a Parish Administrator – in part filling the previous role.
- 3 Create a Pastoral Hub in St. Joseph's Hall allowing volunteers and paid staff to work closely together.
- 4 Provide a realistic budget for Prayer, Formation & Mission
- 5 Ensure income can cover the cost of the day to day running of the parish.
- 6 Meet the increased Diocesan & Deanery Costs (retired priests etc.)

*“... the way forward for Prayer, Formation and the Mission of Evangelisation, is the key element of the plan. It is the mission that must drive everything we do...”*

*Bishop Richard Moth*

# FINANCIALS

There are three elements to the Parish Appeal.


- 1) Funding the day to day running costs - see table 1
- 2) Funding the call to Prayer, Formation and Mission & Admin - see table 2
- 3) Funding Project Expenditure (one-off major items) - see table 3

Day to Day Running Costs - Budget 2019 - Table 1	
	£
Offertory and collections	345,000
Donations and Legacies	35,000
Tax Rebates	52,000
Rents	25,000
Other	64,000
<b>Income from these sources totals</b>	<b>521,000</b>
Personnel	-233,000
Utilities etc	-60,000
Property Maintenance	-40,000
Pastoral & Liturgical Supplies	-55,000
Diocesan Levy*	-124,000
Other	-50,000
<b>Expenditure spent on day to day running</b>	<b>-562,000</b>
<b>Therefore, this leaves a deficit day to day running</b>	<b>-41,000</b>

# FINANCIALS

## Even Better If - Table 2

	£
<b>(a) Day to Day running deficit</b>	<b>41,000</b>
Pastoral Administrator	25,000
Prayer & Liturgy, Formation, Mission	15,000
<b>(b) Additional resource requirement</b>	<b>40,000</b>
<b>(c) Diocesan 35% levy increase for resource requirement</b>	<b>21,000</b>
<b>Funding required for Shortfall is (a+b+c)</b>	<b>102,000</b>

 **Catholic Parish of Guildford**  
Standing Order Form

**REGULAR GIVING**

Please complete all sections of this form in BLOCK CAPITALS

To (Name of Bank) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_  
Account Holder(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_  
Sort Code \_\_\_\_\_ Account Number \_\_\_\_\_

Please pay the sum of £ \_\_\_\_\_ Monthly\* Quarterly\* Annually\*  
\* Delete as appropriate

Commencing on \_\_\_\_\_ and thereafter until further notice

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Gift Aid Organisation to complete the following section:

To: HSBC Bank plc, 69 Pall Mall, London SW1Y 5EY Parish<sup>2</sup> \_\_\_\_\_  
Sort Code \_\_\_\_\_ Account Number<sup>1</sup> \_\_\_\_\_  
4 0 0 5 2 0

Please quote Gift Aid Declaration Number<sup>1</sup>: \_\_\_\_\_  
Please cancel existing monthly/quarterly/annual<sup>2</sup> standing order for the above account for £ \_\_\_\_\_

<sup>1</sup> Gift Aid Organisation to complete  
Please return this form once completed to the Gift Aid Organisation  
The Arcsdel and Brighton Diocesan Trust Diocesan Trust is a Registered Charity No. 252878

Project Expenditure is covered on next page

*to give to the regular fund please use the white form...*

# FINANCIALS

**Project Expenditure (one-off major items) - Table 3**

	£
<b>2019 Anticipated Expenditure</b>	
34 year old boiler replacement	80,000
Pastoral hub, Essential Church repairs	30,000
<b>2019 project expenditure total</b>	<b>110,000</b>
<b>2020/2021 Project Expenditure</b>	
St Edwards, repair, decoration, treating roof timbers	41,000
St Marys flat roof repairs	7,000
<b>Health &amp; Safety (5 year professional survey outcome)</b>	
St Mary's	26,000
Presbytery	30,000
St Joseph's	25,000
St Joseph's car park	11,000
St Pius	20,000
St Edwards	15,000
<b>Health and safety total</b>	<b>127,000</b>
<b>Total project expenditure for 3 years</b>	<b>285,000</b>

*to give to the  
project fund please  
use the yellow  
form...*

Catholic Parish of Guildford

## PROJECT GIVING

Please complete all sections of this form in BLOCK CAPITALS

**To (Name of Bank)**  
**Address**  
**Post Code**  
**Account holder(s)**  
**Address**  
**Post Code**  
**Sort Code**  
**Account Number**

Please pay the sum of £   
 or  
 I enclose a cheque of £

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Gift Aid Organizer to complete the following section:

To: NSBC Bank plc  
 69 Pall Mall, London SW1Y 5EY Parish: \_\_\_\_\_

Sort Code:    Account Number:

Please quote Gift Aid Declaration Number\*:

\*Gift Aid organizers to complete.  
 Please return this form once completed to the Gift Aid Organizer.  
 The National and Religious Diocesan Trusts Database Trust is a Registered Charity No. 252874

# GIVING FOR LIFE, TRANSFORMING LIVES

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The Bible mentions 'give' or 'giving' 2162 times, much more often than 'love' or 'prayer' or 'faith'. In the Old Testament, almsgiving was an essential part of the Hebrew religion.

'Almsgiving saves from death and purges every kind of sin.' Tobit 12:9. Jesus himself followed the ancient practice of 'tithing', of giving one tenth of income (not wealth) to the Temple. Tithing was the one thing Jesus commended the Pharisees for (Matthew 23:23), telling them to 'give back to God'....what belongs to God' Matthew 22:21.

But, as ever, Jesus was much more radical than the Mosaic Law. Not only did he embrace a life of poverty himself, he talked about giving away wealth, not just income. 'Sell your possessions and give alms.' Luke 12:33. He commended the poor widow for giving 'everything she possessed, all she had to live on.' Mark 12:44. He astonished his disciples by advising the rich young man to 'go and sell what you own and give...and you will have treasure in heaven.' Matthew 19:21. 'The amount you measure out is the amount you will be given – and more besides.' **Mark 4:24.**

This link Jesus made between giving and reward is an ancient tradition in the Old Testament. The prophet Malachi, promises, for example 'Bring the full tithes and dues to the storehouse so that there may be food in my house and then see if I do not open the floodgates of heaven for you and pour out blessings for you in abundance.' **Malachi 3:10.**

St Paul echoes this theme that giving rewards the donor, as well as the recipient: 'the more you sow, the more you reap...there is no limit to the blessings which God can send you.' 2 Corinthians 9:6-8. Many givers have experienced these rewards in the own lives. Here are just two quotations:

“ I have observed 100,000 families over my years of investment counseling. I always saw greater prosperity and happiness among those families who tithed than among those who didn't.”

Andrew McNair

“ I never would have been able to tithe the first million dollars I ever made if I had not tithed my first salary, which was \$1.50 per week. ”

John D. Rockefeller

There are plenty of testimonies from fellow parishioners, some of which are on the next page

# TESTIMONIES

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*"Giving money is about more than maintaining the clergy and the fabric of God's house, it is a significant part of our long-standing mission in the community that gave us schools, hospitals and social security. Their foundations lie with the Church and the money we are able to give, and the tax the Church gets back, are vital to our continuing mission."*

Bob

*"I give to help ensure that our parish has the financial stability to support its mission. I also give so that our community nurtured by God's presence, will be there for future generations".*

CRB

*"My monthly direct debit is an investment in and a commitment to the local parish community to which I belong. The faith and witness of this community to the redeeming love of a compassionate God strengthens my faith; a faith which I want to see passed onto future generations."*

Rosemary

*"It is a privilege to be part of the mission to build God's kingdom and family here in Guildford. Supporting the parish financially is part of building up God's family and a way of giving thanks to God from whom everything comes. Practically having a standing order and registering for Gift Aid means there is no worry about forgetting and the parish has additional income at no cost to us".*

ED





# TESTIMONIES

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*"Our life, like most people's, feels busy and complicated. Both of us work, we have a young family and we try to juggle some volunteering around the edges where we can. Giving monthly by standing order means we have one less thing to worry about on Sundays, even if our kids still like to drop a few coins in the basket each week!"*

*When we first heard an appeal at St Josephs in 2011 we agreed we wanted to make a regular contribution. Then we had to navigate a potentially uncomfortable marriage conversation about how much to give. Thankfully God had put the same number on both of our hearts! Since making that first commitment, our income and outgoings have changed over time and we have always reviewed and updated our giving accordingly. When Jude was on maternity leave we kept the same proportion of our income but had to give less in total. When one of us was promoted at work, we increased. With our mortgage payments and monthly childcare costs high and roughly equal, I'm glad this is something we can talk about together."*

*James and Jude Darby*

*"I am a widower, in the fortunate position of having more income than I need. I keep my own home in good repair and regard the church as part of my home: I therefore want to see it maintained to the same standard. I accept my responsibility for sharing in the costs of running it, and I am happy to respond positively to any appeal."*

# CHRISTIAN GIVING - WITNESS

*Take away this booklet and read it and pray about it.*

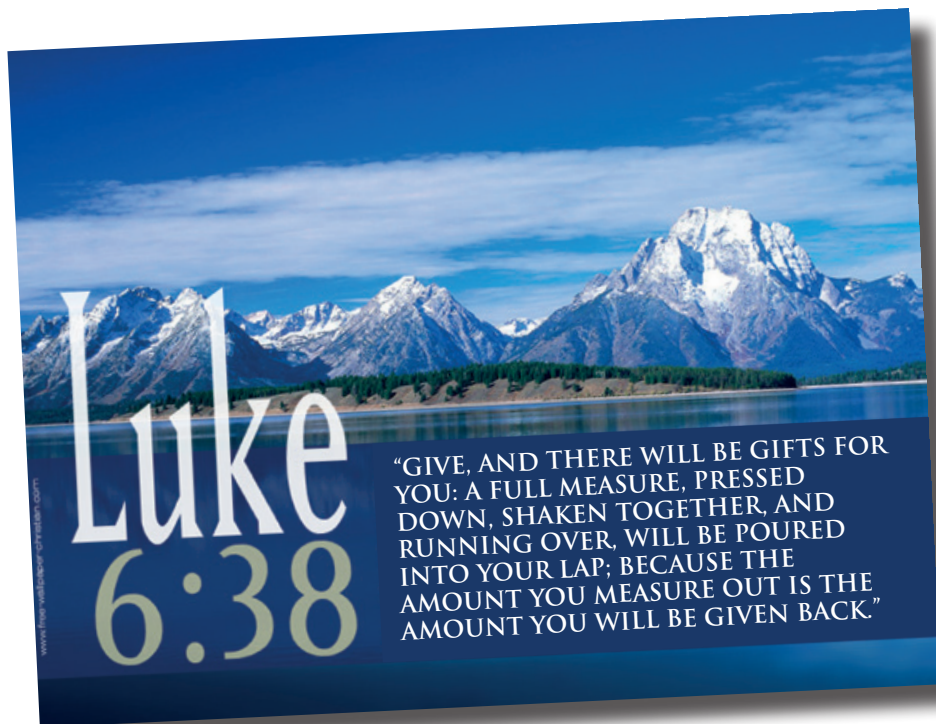
Ask yourself how much God is asking you to give to the Catholic Parish of Guildford.

Read the pledge form and ask God what He is asking you to do in His Church.

Complete the Pledge Form and bring it back to church next week.

If you think God is asking you to tithe, here are some guidelines. Most churches suggest that of the 10% of our net income, we set aside 5% for God's direct work in the Church, and 5% for God's work through other charities and good causes. Here's a table that calculates approximately what that means:-

Gross Salary	5% of net income	
£20,000	£16 per week	£70 per month
£50,000	£38 per week	£165 per month
£100,000	£68 per week	£295 per month



Please complete the Bankers Standing Order Form and return.

If you pay Income Tax, please complete the Gift Aid Declaration so that the parish can reclaim 25p in every £ you donate without any extra cost to you.

Please complete the following:

- a) white form for regular giving
- b) yellow form for project giving
- c) Gift aid form

# REGULAR & PROJECT GIVING FORMS

**Catholic Parish of Guildford**  
**Standing Order Form**

**REGULAR GIVING**

Please complete all sections of this form in BLOCK CAPITALS

To (Name of Bank) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_

Account Holder(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_

Sort Code \_\_\_\_\_ Account Number \_\_\_\_\_

Please pay the sum of £ \_\_\_\_\_ Monthly\* Quarterly\* Annually\*  
\* Delete as appropriate

Commencing on \_\_\_\_\_ and thereafter until further notice

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Gift Aid Organisation to complete the following section:

To: HSBC Bank plc, 69 Pall Mall, London SW1Y 5EY Parish<sup>†</sup> \_\_\_\_\_

Sort Code \_\_\_\_\_ Account Number<sup>‡</sup> \_\_\_\_\_

4 0 0 5 2 0

Please quote Gift Aid Declaration Number<sup>‡</sup>: \_\_\_\_\_

Please cancel existing monthly/quarterly/annual<sup>†</sup> standing order for the above account for £ \_\_\_\_\_

<sup>†</sup> Gift Aid Organisation to complete  
Please return this form once completed to the Gift Aid Organisation

The Arundel and Brighton Diocesan Trust Doicesan Trust is a Registered Charity No. 252878

**Catholic Parish of Guildford**

**PROJECT GIVING**

Please complete all sections of this form in BLOCK CAPITALS

To (Name of Bank) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_

Account Holder(s) \_\_\_\_\_  
Address \_\_\_\_\_  
Post Code \_\_\_\_\_

Sort Code \_\_\_\_\_ Account Number \_\_\_\_\_

Please pay the sum of £ \_\_\_\_\_  
or  
I enclose a cheque of £ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Gift Aid Organisation to complete the following section:

To: HSBC Bank plc, 69 Pall Mall, London SW1Y 5EY Parish<sup>†</sup> \_\_\_\_\_

Sort Code \_\_\_\_\_ Account Number<sup>‡</sup> \_\_\_\_\_

4 0 0 5 2 0

Please quote Gift Aid Declaration Number<sup>‡</sup>: \_\_\_\_\_

<sup>†</sup> Gift Aid Organisation to complete  
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*Please complete these forms that are pinned to the back of this brochure and seal them in the envelope provided. Please return the envelope to your church. These forms are also available at the back of the church and on the website: [www.cpg.church](http://www.cpg.church)*

# GIFT AID

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what is  
the gift aid  
scheme?

Gift aid is a Government scheme which applies to collections and donations to parishes whether regular or one-off.

what does  
this mean  
for the  
parish?

This is a significant source of income for the parish and is the second highest after the offertory. We are able to fund part of the parish operational expenditure which the main offertory collection has not been able to do.

does this  
cost me  
anything?  
No

It does not cost you anything, however, the diocese can reclaim from the government 25%.

*Example: If your salary was £20000 and you gave 5% of your net income which would be about £16 per week, this would be £70 per month and £840 a year. If the amount was gift aided, this would mean a further 25% can be claimed i.e. £210.*

Therefore, the parish would now have £1,050 income, your £840 and the government's £210. Whilst only costing you £840 per year (i.e. £16 per week) which was the contribution you wanted to give.

how does  
it work?

You must be a UK tax payer and the amount of income or capital gains tax which you pay annually must at least be equal to all the charities including the diocese that you are claiming for.

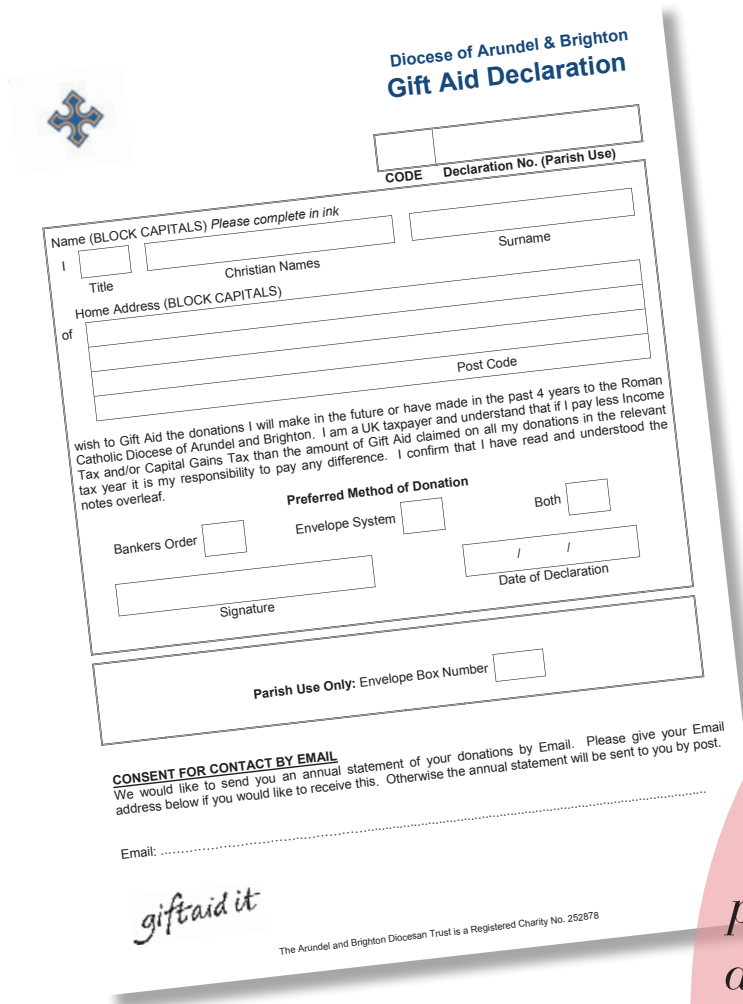
*Example if you claim £210 gift aid you must pay tax of at least £210 on your income.*

what do  
I need to  
do now?


Please fill in the gift aid form or speak to someone in the finance committee or the gift aid organiser if you still need more information.

Thank you,  
your gift aid will make a difference to our parish.

# GIFT AID



**Diocese of Arundel & Brighton**  
**Gift Aid Declaration**

 CODE Declaration No. (Parish Use)

Name (BLOCK CAPITALS) Please complete in ink  
I  Christian Names  Surname   
Title   
Home Address (BLOCK CAPITALS)  
of   
 Post Code

wish to Gift Aid the donations I will make in the future or have made in the past 4 years to the Roman Catholic Diocese of Arundel and Brighton. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in the relevant tax year it is my responsibility to pay any difference. I confirm that I have read and understood the notes overleaf.

Preferred Method of Donation  
Bankers Order ☐ Envelope System ☐ Both ☐

Signature  Date of Declaration

Parish Use Only: Envelope Box Number

**CONSENT FOR CONTACT BY EMAIL**  
We would like to send you an annual statement of your donations by Email. Please give your Email address below if you would like to receive this. Otherwise the annual statement will be sent to you by post.  
Email: .....

*giftaid it*  
The Arundel and Brighton Diocesan Trust is a Registered Charity No. 252878

*Please complete this gift aid forms that is pinned to the back of this brochure and seal it in the envelope provided. Please return this form and the other giving forms in the envelope to your church. This form is also available at the back of the church and on the website: [www.cpg.church](http://www.cpg.church)*



# Let's Honour The Lord With Our Giving

*“Remember this, whoever sows sparingly will also reap sparingly.  
And whoever sows generously will also reap generously.”*

**2 Corinthians 9:6**

