

ANNEX E
to Fifth Draft of Administration Forward Plan dated 10 May 2016

CATHOLIC PARISH OF GUILDFORD - FEES AND CHARGES FOR 2016

BAPTISM

Priest or Deacon – Discretionary	No fee
Administration – Orders of Service, Candle, Certificate	£25.00

MARRIAGE

Priest / Deacon - <i>suggested donation</i>	£189.00
Attendance of Authorised Person (Registrar)(if civil ceremony is to be included)	£90.00
Church in which ceremony takes place	£226.00
<i>Total</i>	<i>£505.00</i>
Administration fee for marriages taking place outside the Parish	£50.00

The fee for the Authorised Person includes one certificate. Additional certificates are £4.00 each on the day, or £10.00 each subsequently. Authorised Person fee is the same as the statutory fee for attendance of a Registrar.

FUNERAL / BURIAL

Church service only, or followed by a burial in St Edward's graveyard	Priest or Deacon - <i>suggested donation</i>	£96.00
	Church where ceremony takes place	£82.00
<i>Total</i>		<i>£178.00</i>
Burial with no church service	Priest or Deacon - <i>suggested donation</i>	£38.00
	St Edward's Church*	£274.00
<i>Total</i>		<i>£312.00</i>
Burial with no church service but following a service in another church	Priest or Deacon - <i>suggested donation</i>	£38.00
	St Edward's Church*	£274.00
<i>Total</i>		<i>£312.00</i>
Burial of ashes	Priest or Deacon - <i>suggested donation</i>	£38.00
Note: Charges apply only if funeral has been elsewhere	St Edward's Church*	£111.00
<i>Total</i>		<i>£149.00</i>
Funeral service at crematorium or funeral service (including burial of body or burial of ashes) in cemetery	Priest or Deacon - <i>suggested donation</i>	£151.00
	Guildford Catholic Parish	£27.00
<i>Total</i>		<i>£178.00</i>
Children under 16 years old	Priest or Deacon	No fee
	St Edward's Church*	No fee

Note * from 01 June 2016 replaced by 'Catholic Parish of Guildford'

CHURCHYARD

	Guildford and Woking Catholics
Purchase of grave space (double depth)	£2,000.00
For children under 12 years old (single depth)	£600.00
Purchase of ashes plot	£200.00

1. Ashes may not be interred in graves with two occupants as this elongates the grave.
2. The maximum number of ashes in one ashes plot is two (husband and wife).
3. The rate for the advance purchase of a Right of Burial is the same as for a grave space.
4. Graves are dug by a contractor engaged by the funeral director. Ashes plots are dug by the Groundsman, whose hours are increased to cover the work.