

**LETTER TO INSURANCE COMPANY**

Name:

Address:

Date:

To: (Insurance company) .....

Re: (Policy number) .....

I intend to undertake voluntary work and, from time to time, I will use my vehicle to carry passengers or to carry out other duties, as requested. I will **not** receive a mileage allowance for these journeys.

I should be grateful if you would confirm that my existing policy covers me for such volunteer driving - please use the 'tear off' slip below. Please also confirm that my insurance policy contains a clause indemnifying the agencies with which I am a volunteer against third party claims arising out of the use of my vehicle for such voluntary work.

Yours faithfully,

(Policyholder)

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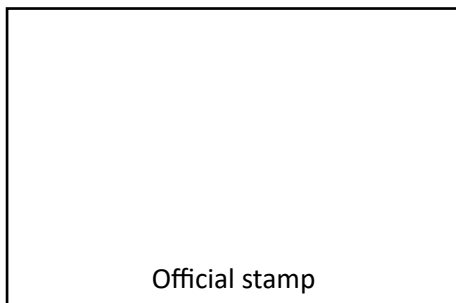
From: (Insurance company) .....

Re: Policy number .....

Policyholder/Driver .....

This is to confirm that your insurance policy covers voluntary driving. This also confirms that the above policy contains a clause indemnifying the agencies with which you are a volunteer against third party claims arising from the use of the vehicle on such voluntary work.

ISSUED BY ..... DATE .....



Official stamp